

# PROFESSIONAL PRACTICE

Course: ARTS4795  
CRN: 80067  
Semester: Spring 2019  
Class meeting: Tuesday 1:30 – 4 pm  
Room Number: Depot – Art Studio Seminar Room

Instructor: Hannah Israel  
Office Hours: Tuesday – Thursday, 9:00 am – 12 pm or by appointment  
Office: Room 226 One Arsenal Place

Telephone: 706. 507. 8312

Email: [Israel.Hannah@columbusstate.edu](mailto:Israel.Hannah@columbusstate.edu)

COURSE WEBSITE: <http://israelhannah.wixsite.com/professionalpractice>

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Catalog Description: (prerequisite: ARTS 3000) **ARTS 4795. Professional Practice (3-0-3)** Prerequisite: ARTS 3000. An introduction to methods and issues of professional presentation including written and visual documentation.

Objective:

1. This course will address several of the issues and skills helpful in developing a professional portfolio.
2. Students will be required to build their professional portfolio to assist them in career opportunities, application to graduate programs, and networking their artistic production to galleries and exhibition opportunities.
3. Students will be required to participate in studio visit with the instructor and several group critiques.
4. Students are required to write.
5. Students are required to build a website.
6. Students are expected to turn in all reading and assignments on time.
7. Students will be required to attend Exhibitions and Lectures throughout the semester.
8. Students will be required to participate in a mid-term critique that will determine if the student is prepared to participate in the Thesis Exhibition at the end of the semester.
9. Students will be required a unique project.
10. Students will be required to enter exhibitions and other opportunities

Outcomes:

Students will acquire knowledge and skills to:

1. Build a professional art portfolio.
2. Build a professional artist website.
3. Develop exhibition understanding.
4. Enhance your ability to be able to present your art in public.
5. Develop a professional portfolio for the exhibition opportunities, graduate schools and career opportunities in the arts.

Required Materials:

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Course Guide: <https://www.gyst-ink.com/#>

Course Book Source:

The Artist's Guide: How to Make a Living Doing What You Love By Jackie Battenfield's

Battenfield teaches a course in professional development in the visual arts at Columbia University.

Other Important Professional Practice Source:

<http://www.collegeart.org/standards-and-guidelines/guidelines>

- Recommended Textbook:
  - "The Artist's Guide: How to Make a Living Doing What You Love" author by Jackie Battenfield, ISBN 978-0-306-81652
- Sketchbook: A dedicated book for recording your class, ideas, technical information and personal notes.
- Binder for Printed Assignments

Time:

Your success at learning is reliant on your attention, time, patience and practice. The more effort you give the process, the more you will learn.

Grading:

Midterm Presentation: 25%

Class Participation and Attendance: 25 %

Assignments: 25%

Final Presentation: 25%

The Building:

The building and studio space are here for your use during normal operating hours. The phone number for campus police is 706-568-2022.

Attendance / Lateness / Deadlines:

- Attendance is mandatory - absences and lateness will affect your grade.
- You are responsible for information missed due to an absence or lateness.
- Three consecutive absences or five non-consecutive absences will result in being dropped or failure of this course.
- You have three absences any absences after three will result in the loss of one letter grade.
- Attendance is taken at the beginning of class and at the end of class if need be. Coming to class 15 minutes late and leaving early will result in an absence.
- Being asked to leave for inappropriate conduct or safety infraction such as use of mobile phones, being unprepared for class or behaving in a manner that threatens the safety of yourself or others will count as an absence.

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Learning Environment: Students and course instructors share the responsibility for maintaining an appropriate, orderly learning environment. **Mobile telephones and pagers are not permitted.** Students who fail to adhere to the behavioral expectations outlined by the instructor may be subject to discipline in accordance with the procedures described in the Student Handbook.

- Do not schedule doctor's appointments, or any other engagements during class time. They also count as an absence.

**The Drop/Add courses (100% Refund) January 22 - 25.** If you wish to drop this course after the schedule change period, you may do so on ISIS. No signatures are required to drop a course if the transaction is completed by the midpoint of the semester. (Refer to the Schedule of Courses book for specific date and additional information regarding course withdrawal.) Any course dropped after the regular drop/add period becomes part of your academic record. A grade of "W" will be assigned for withdrawal forms submitted by the deadline. A grade of "WF" will be assigned for withdrawal form received after the deadline or if you are dropped from the course. Failure to attend class or verbal notice of withdraw does not constitute official withdraw and will result in the grade "F" or "WF". **DEADLINE Feb 16**

CLASS WITHDRAWAL PROCEDURE: Students who wish to drop a course after the last official day of schedule change must officially withdraw from the course. Students must withdraw using the Integrated Student Information System (ISIS) on the university's Web at [GUIDELINES](#). Any course dropped after the regular drop/add period becomes part of your academic record. A grade of "W" will be assigned for courses dropped by the deadline. A grade of "WF" will be assigned for courses dropped after the deadline. CEASING TO ATTEND CLASS, OR VERBAL NOTICE THEREOF BY THE STUDENT, DOES NOT CONSTITUTE OFFICIAL WITHDRAWAL AND WILL RESULT IN THE GRADE OF "F" OR "WF". Students are reminded that deadline to withdraw is TBD.

## ADA COMPLIANCE STATEMENT - Columbus State University

If you have a documented disability as described by the Rehabilitation Act of 1973 (P.L. 933-112 Section 504) and Americans with Disabilities Act (ADA) and would like to request academic and/or physical accommodations please contact Joy Norman at the Office of Disability Services in the Center for Academic Support and Student Retention, Tucker Hall (706) 568-2330, as soon as possible. Course requirements will not be waived but reasonable accommodations may be provided as appropriate.

SEE Course Schedule at <http://israelhannah.wixsite.com/professionalpractice/calendar>